



# Application for Employment

## Personal Information

Date: \_\_\_\_\_

Last Name		First Name		M.I.	Social Security #	
Current Street Address		City			State	Zip
Home telephone number			Alternate phone number			
E-mail address			Maiden Name (if applicable)			
Date you can start work:			Salary Desired:			
Do you have a High School Diploma or GED?						
Are you able to work in the U.S. on an unrestricted basis?						
Status Desired (circle all that you are willing to work)						
As needed (on call)		Full Time (25-40 hrs / week)			Part Time (8-24 hrs/week)	
<b>Do you have experience working in the printing industry?</b>						
If YES, please list all printing and bindery equipment you have operated)						
<b>Other Training and Skills:</b>						
<b>References.</b> Please list three professional references not related to you, with full name, address, phone number and relationship. If you don't have three professional references, then list personal, unrelated references						
<b>Current Employment:</b>						
Company Name			Telephone			
Address			Hire Date (month and year)			
Name of Direct Supervisor:						
Your Job Title and brief description of work						
Current Salary: \$		Hourly	Weekly	Monthly	Annual	
Your status with Current Employer:		Active	Temp Layoff	Other (please explain)		

<b>Employment History:</b>				
Company Name	Telephone			
Address	Hire Date (month and year)			
Name of Direct Supervisor:	Your Reason for Leaving:			
Your Job Title and brief description of work				
Ending Salary: \$	Hourly	Weekly	Monthly	Annual
<b>Employment History:</b>				
Company Name	Telephone			
Address	Hire Date (month and year)			
Name of Direct Supervisor:	Your Reason for Leaving:			
Your Job Title and brief description of work				
Ending Salary: \$	Hourly	Weekly	Monthly	Annual
<b>Employment History:</b>				
Company Name	Telephone			
Address	Hire Date (month and year)			
Name of Direct Supervisor:	Your Reason for Leaving:			
Your Job Title and brief description of work				
Ending Salary: \$	Hourly	Weekly	Monthly	Annual
<b>Miscellaneous Information:</b>				
Are you 18 years of age or older? _____				
Upon employment, can you submit verification of your legal right to work in the United States? _____				
Have you been convicted of a felony in the past 10 years? _____				
May we contact your current employer? _____				
<p style="font-size: small;">I certify that the facts set forth in the Application for Employment are true and complete to the best of my knowledge. I understand that if I am employed, false statements, omissions or misrepresentations may result in my dismissal. I authorize the Employer to an investigation of any of the facts set forth in this application and release the Employer from any liability. The employer may contact any listed references on the application.</p> <p style="font-size: small;">I acknowledge and understand that the company is an "at will" employer. Therefore, any employee (regular, temporary, or other type of category employee) may resign at any time, just as the employer may terminate the employment relationship with any employee at any time, with or without cause, with or without notice to the other party.</p>				
Applicant Signature _____			Date _____	
E-mail to <a href="mailto:rmclary@ultraformsplus.com">rmclary@ultraformsplus.com</a>				